

Muslim Aid is Non-Governmental Organization working to create lasting and positive change in the lives of vulnerable people affected by poverty and disaster. We kindly request your best quotation for the below products **THIS IS NOT A PURCHASE ORDER**. Should a purchase order be placed subsequent to this RFQ the terms and conditions of purchase of the purchase on the back of the Purchase order document will apply. Muslim Aid may, unless the supplier expressly stipulates to the contrary, accept whatever part of the offer that we so wish.

PR no(s):	LOG- December-22-00	Date RFQ sent out:	12/04/2022
		Date quotation due back:	13/12/2022
		Procurement person responsible:	Ibrahim Hassan

SUPPLIER NAME:		RETURN QUOTATION TO:	
Contact name	اسم المورد	Contact name	Ibrahim Hassan
E-mail	الإيميل	E-mail	yousif.mireh@muslimaid.com / ibrahim.hassan@muslimaid.com
Phone	التفون	Phone	
Fax	الفاكس	Fax	
Mobile	الموبايل	Mobile	0908181016 - 0919658281
Address	العنوان	Address	Gedaref

Date product (s) required by:	تاريخ المنتج (المنتجات) مطلوب من قبل	16/12/2022
Delivery Location:	موقع التسليم	Muslim Aid Gedaref Office - Salamabi
Delivery method (if applicable):	طريقة التسليم (إن وجدت)	
Payment terms:	شروط الدفع:	100% After delivery

Line item no.	Description of Goods / Services (add attachment for technical specification if very detailed)	Unit / Form	Quantity required	For supplier to fill in:			
				Currency	Unit Price	Total Price	Availability date
1	Seating bench Length 2m , width 30CM , Hight 40CM all components from Iron and surface cover by wood 1.5inch Painting on agreed color	Bench	15	SDG			
2	Plastic chair with arms	chair	30	SDG			
3	Round Desk with dimension of 80CM Height , daimetre 80CM from Iron and surface cover by wood 1.5inch. Painting on agreed color	Desk	15	SDG			
4	Metalic cupboard with shelves and tow doors with lock Painting on agreed color	cupboard	3	SDG			
5	Children's swing high quality iron with dimension of 2m Height and 2.5 width and swing painted in white color	swing	2	SDG			
6	Notebook for drawing with colors	Notbook	50	SDG			
7	Gaming toys	Lumsum	1	SDG			

Add more lines to the RFQ if required

المجموع الفرعي

Subtotal

ضريبة المبيعات (إن وجدت)

Sales tax (if applicable)

رسوم التوصيل (إن وجدت)

Delivery charge (if applicable)

رسوم أخرى (إن وجدت)

Other charges (if applicable)

يجب ارفاق الفاتورة المدينة شاملة الضريبة

المجموع

TOTAL

Additional information required from supplier:	معلومات إضافية		
Essential Criteria	المعايير الأساسية	Award Criteria	
[1] Quote must be valid for 20 days	يجب أن يكون المبلغ	[1] Assurance of Supply	ضمان التوريد
[2] supplier provide documentations to prove that they are legally operate in Sudan and in the business of provision of goods products . Irrelevant business license will not be considered.	يقدم [2] المورد وثائق تثبت أنه يعمل بشكل	[2] Relevant Experience with other INGO UN Agencies	الخبرة ذات الصلة مع وكالات الأمم المتحدة الأخرى التابعة للمنظمات الدولية غير الحكومية

[3] Supplier confirmation of compliance with Muslim Aid Anti-Bribery and Corruption Policy, Child Safeguarding Policy, and supplier Code of Conduct.	تأكيد المورد للامتثال لسياسة المعونة	[3] Capacity to deliver multiple deliveries in short span of time (in days)	القدرة على توصيل عدة شحنات في فترة زمنية قصيرة (بالأيام)
[4] Supplier submit quotes in a way it is directed in Required Response and Pricing of Bid.	يقدم المورد عروض الأسعار	[4] Financial Capacity	القدرة المالية
(5) Presentation of audited financial reports from a reputable accountant/accountancy firm for the past 3 years audited balance sheet to confirm financial capacity of your company and that your company is not under the risk of bankruptcy. Bidder must confirm if its financial capacity is low	تقديم تقارير مالية مدققة من محاسب / شركة محاسبة ذات سمعة طيبة عن الميزانية	[5] Additional benefits	مزايا إضافية

Supplier confirmation of offer		Supplier stamp
Name		
Title		
Signature		